

July 6, 2023

Meeting Agenda

Regular Commissioner Meeting, Crab Orchard City Hall

July 6 2023

6:30 pm

- Invocation
- Pledge of Allegiance
- Roll Call
 - Mayor Jesse Harris
 - Commissioner Kenneth Manuel
 - Commissioner Jerry Shelton
 - Commissioner Mike Eldridge
 - Commissioner Bill Dyehouse
- Motion to accept prior monthly meeting minutes
June 1, 2023
- Financial Reports
- Commissioner Reports
 - Emergency Services- Kenny
 - Streets and Roads- Jerry
 - Water/Wastewater- Mike
 - City- Bill
- Old Business
 - Motion to accept 2nd reading 23-06-01 amendment to Personnel Policy, section Holidays, subsection 1.
 - Motion to accept 2nd reading ordinance 23-06-02 to change the sewer rates, section 3.

- New Business
- Open Discussion

Adjournment

July 6, 2023

Meeting Agenda

Regular Commissioner Meeting, Crab Orchard City Hall

July 6, 2023

6:30 pm

The meeting was called to order at 6:32 by Mayor Jesse Harris, Commissioner Bill Dyehouse led the invocation and Mayor Harris led the pledge of allegiance to the US flag.

Role call was performed by City Clerk, all were present, and Mayor Harris established there was a quorum.

June 1, 2023, meetings minutes were reviewed no changes were needed, Commissioner Jerry Shelton made the motion to accept the minutes as presented, 2nd by Commissioner Kenneth Manuel all in favor, motion carried.

Financial report was given by City Clerk (see attached), No changes needed to be made, Commissioner Bill Dyehouse made the motion to accept the financials, 2nd by Commissioner Mike Eldridge, all in favor motion carried.

Commissioner Reports:

City Commissioner Bill Dyehouse poke with Phyllis Miracles sister in law who lived in Bowling Green and she is interested in purchasing the Ayers lot, nothing can be done until foreclosure process is finished.

Water/Wastewater Commissioner Mike Eldridge reported water loss is at 8.4% which is questionable.

Streets and Roads Commissioner Jerry Shelton reported there are patches of sidewalk that need to be repaired. Probably between 1500 to 2700 dollars to repair. In front of the Frith's house needs to be repaired on Walnut. Met with Dan Kaelin with Strand Engineering regarding some water issues on Lancaster Street. Dispersed \$250k dollar to the Lincoln EMS. Will need Connor to assist with placing some sign up around town.

Emergency Services Commissioner, Kenneth Manuel reported (see attached) 6 ordinances violation, 8 complaints, 4 investigations, 2 arrest made Misdemeanor, 3 drug related investigations, 2 theft investigation, 1 burglary, 4 citations, 2 domestics, 15 traffic stops. Would like to see if there are any road signs we can put on the sidewalk to share the sidewalk with others. Resident on Elm Street is starting to gather quite a bit of stuff and items at his house, will need to either send him letter or someone to speak with him,

Fire Chief Larry Owsley reported had a fire in the cab of firetruck due to the AC unit locked up and caught fire during the 4th of July Parade.

Old Business:

Commissioner Mike Eldridge made the motion to accept 2nd reading on amendment 23-06-01 amendment to Personnel Policy, section Holidays, subsection 1, 2nd by Commissioner Jerry Shelton all in favor motion approved.

July 6, 2023

Commissioner Mike Eldridge made the motion to accept 2nd reading ordinance 23-06-02 to change the sewer rates, section 3, 2nd by Billy Dyehouse, votes as follows, Yaes Bill Dyehouse, Mike Eldridge and Jesse Harris, naes Kenny Manuel and Jerry Shelton, votes 3 to 2 motion carried.


Nothing further to discuss,

Commissioner Mike Eldridge made the motion to adjourn meeting, 2nd by Commissioner Kenneth Manuel all in favor, motion carried, and meeting adjourned 7:54 pm.



Mayor Jesse Harris

8-1-23
Date



Attest, Nancy Baker City Clerk

8/1/23
Date

Board and Management Monthly Water Use Report

Water Utility: City of Crab Orchard PWSID: KY0690089
 For the Month of: JULY Year: 2023
 Billing Period: 6/12/2023 to 7/12/2023

1 PRODUCTION COST PER THOUSAND (insert cost)
 2 PURCHASE COST PER THOUSAND (insert cost)

WATER PRODUCED or PURCHASED		GALLONS	
3	Water Produced		0.0%
4	Water Purchased	3,006,302	100.0%
5	TOTAL PRODUCED AND PURCHASED	3,006,302	
6	TOTAL COST #VALUE!		

WATER SOLD			
7	Residential	2,044,935	
8	Commercial		
9	Industrial		
10	Bulk Loading Stations	9,600	
11	Wholesale (other water systems, special contracts, etc.)		
12	Public Authorities (fire departments, public pools, parks, etc.)		
13	Other Sales (explain)		
14	TOTAL WATER SOLD	2,054,535	68.3%
15	TOTAL WATER NOT SOLD	951,767	31.7%

BREAKDOWN OF WATER USAGE			
16	Water Treatment Plant		
17	Wastewater Treatment Plant		
18	System Flushing (routine and complaint flushing)	15,000	#VALUE!
19	DBP Flushing (forced tank overflows and hydrant flushing)	0	
20	Fire Department (documented for firefighting and training)	3,000	#VALUE!
21	Other Usage (explain)		
22	TOTAL USAGE	18,000	

BREAKDOWN OF WATER LOST		
23	Tank Overflows (other than for DBP maintenance)	0
24	Main Line Breaks (long term leakage during current month)	0
25	Service Line Breaks (repaired during current month)	0
26	Line Leaks (calculated line leakage, meter inaccuracies, etc.)	0
27	Excavation Damage Loss (short term leakage)	0
28	Theft (documented)	
29	TOTAL DOCUMENTED WATER LOST	0
30	COST OF DOCUMENTED WATER LOST	#VALUE!

"UNKNOWN LOSS" FLOW RATE AND COST:		
31	"Unknown Loss"	933,767
32	% "Unknown Loss"	31.1%
33	Number of Days in Period	30
34	"Unknown Loss" per Day (Gallons per Day)	31,126
35	"Unknown Loss" per Minute (GPM)	21.61
36	"Unknown Loss" Cost for Month	#VALUE!
37		

City of Crab Orchard Account Balances

Account	Balance Total	Description
American Relief Fund Account	\$49,665.02	Savings for Audit
City of Crab Orchard Payroll	\$3,785.72	Payroll
General Fund Cash:C.O. Fire Equipment	\$20,062.99	FD Equipment checking
General Fund Cash:Town of Crab Orchard	\$51,640.75	City Checking
Grant Fund Cash:FEMA GRANT	\$146.82	Fire Dept Grant
Grant Fund Cash:KIA RD Water Wastewater Grant	\$141.02	Water/Sewer Grant
Police Department	\$9,959.93	Police Dept
Road Fund Cash:C.O. Road Department Revenue	\$14,535.67	Revenue Checking
Road Fund Cash:Road O&M	\$2,222.17	O&M checking
Sewer Fund Cash:Sewer Bond & Interest Sink	\$2,591.88	Sink fund
Sewer Fund Cash:Sewer O&M	\$3,726.82	O&M Checking
Sewer Fund Cash:Sewer Revenue	\$16,759.29	Revenue Checking
Sewer Fund Cash:Sewer System Depreciation Fund	\$3,614.08	Depreciation/Restricted
Water Fund Cash:City of Crab Orchard Savings	\$17,921.00	Water Dept Savings
Water Fund Cash:Water Customer Deposits	\$63,532.46	Customer Deposit/Restricted
Water Fund Cash:Water Revenue	\$37,116.34	Revenue Checking
Water Fund Cash:WaterWorks Bond & Interest	\$10,773.36	Sink Fund
Water Fund Cash:Waterworks O&M	\$10,674.93	O&M Checking
Water Fund Cash:WaterWorks Reserve Fund	\$32,261.46	Reserve/Restricted
TOTAL SUM	\$351,131.71	

Board and Management Monthly Water Use Report

Water Utility: City of Crab Orchard PWSID: KY0690089
 For the Month of: June Year: 2023
 Billing Period: 5/24/2023 to 6/13/2023

1 PRODUCTION COST PER THOUSAND (insert cost)
 2 PURCHASE COST PER THOUSAND (insert cost)

	WATER PRODUCED or PURCHASED	GALLONS	
3	Water Produced		0.0%
4	Water Purchased	2,142,746	100.0%
5	TOTAL PRODUCED AND PURCHASED	2,142,746	
6	TOTAL COST #VALUE!		

	WATER SOLD	GALLONS	
7	Residential	1,922,162	
8	Commercial		
9	Industrial		
10	Bulk Loading Stations	41,040	
11	Wholesale (other water systems, special contracts, etc.)		
12	Public Authorities (fire departments, public pools, parks, etc.)		
13	Other Sales (explain)		
14	TOTAL WATER SOLD	1,963,202	91.6%
15	TOTAL WATER NOT SOLD	179,544	8.4%

	BREAKDOWN OF WATER USAGE	GALLONS
16	Water Treatment Plant	0
17	Wastewater Treatment Plant	0
18	System Flushing (routine and complaint flushing)	0
19	DBP Flushing (forced tank overflows and hydrant flushing)	0
20	Fire Department (documented for firefighting and training)	0
21	Other Usage (explain)	0
22	TOTAL USAGE	0

	BREAKDOWN OF WATER LOST	GALLONS
23	Tank Overflows (other than for DBP maintenance)	0
24	Main Line Breaks (long term leakage during current month)	0
25	Service Line Breaks (repaired during current month)	0
26	Line Leaks (calculated line leakage, meter inaccuracies, etc.)	0
27	Excavation Damage Loss (short term leakage)	0
28	Theft (documented)	0
29	TOTAL DOCUMENTED WATER LOST	0
30	COST OF DOCUMENTED WATER LOST	#VALUE!

	"UNKNOWN LOSS" FLOW RATE AND COST:	GALLONS
31	"Unknown Loss"	179,544
32	% "Unknown Loss"	8.4%
33	Number of Days in Period	20
34	"Unknown Loss" per Day (Gallons per Day)	8,977
35	"Unknown Loss" per Minute (GPM)	6.23
36	"Unknown Loss" Cost for Month	#VALUE!
37		

**Crab Orchard Police Department
Monthly report
June 2023
Chief Jimmy Gipson**

Warning tickets /ordinances violation 6

Complaints 8

Investigations: 4

Arrest made: Misdemeanor: 2 Felony:

Criminal summons served : 0

Drugs related: Investigation 3

Alcohol related:

Theft investigation 2

Burglary 1

Citations: 4

Domestics: 2

Accidents :

Case reports: 2 Open:2 Closed:0

Traffic stops: 15

Notice of city Violations sent out 3

Hours work for the Month 172 hrs. average of 43 hrs a week

**June 1st 11am-10pm 11hrs
Commission Meeting.**

**June 2nd 7am-1pm 6hrs
Work on city violations
Theft of a phone on Manor Blvd. (phone was recovered).**

**June 3rd 3pm-11pm 8hrs
No major active.**

June 5th 7am-3pm 8hrs

Court

Complaint from D.Wilburn about Jay trespassing.

June 6th 9am-3pm 6hrs

Dog bite on Lancaster Street report was made and two dogs were picked up by animal control.

June 8th, 7am-3pm 8hrs

KSP lab from Evidence pick up.

June 12th 7am-3pm 8hrs

Complaint of someone backing in to a fence on Manor BLVD.

June 13th 7am-3pm 8hrs

One arrest along with SO on HWY 643.

June 15th 9am-3pm 6hrs

One arrest on Elm Street along with SO.

June 16th 2pm-10pm 8hrs.

Assist SO on a rolling domestic on HWY 150

June 17th 4pm-12m 8hrs

Assist SO on old UIS 150 at the storage building.

Child abuse case along with social services at Stanford Street 4HRS

June 19th 7am-4pm 9hrs

Investigation into drugs on Manor BLVD.

June 20th 8am-4pm 8hrs.

Paper work

Commissioner meeting

June 21st 7am-3pm 8hrs

Drug investigation

Dog complaint of dogs running at large.

June 23rd 8am-4pm 8hrs

Traffic stop Elm Street for speeding

Traffic stop Elm Street for speeding

Traffic stop Elm Street for speeding

Traffic stop Manor BLVD for speeding

Traffic stop Walnut Street for speeding

Traffic stop Walnut Street for speeding

June 24th 4pm-12m 8hrs

Traffic stop apartments on Elm Street Drug introduction.

Traffic stop Manor BLVD Drug introduction.

June 25th 10am-6pm 8hrs

Ongoing Complaint on Chestnut Street of neighbors making noise and staying up at all hrs of the night, having sex in the cars and stealing gas.(extra patrol)

June 26th .7am-3pm 8hrs

No major active.

June 27th 8am-4pm 8hrs

Traffic stop Main Street for speeding

Traffic stop Main Street for speeding

Traffic stop Lancaster Street for speeding

Traffic stop Lancaster Street for speeding

Traffic stop Stanford Street Stop sign.

Talk to subjects on Manor BLVD about their dogs.

June 29th 10am 6pm 8hrs

Complaint of subjects parking on Manor Blvd. told to move the Vehicle.

June 30th 10am-12m 14hrs

Help set up for the 4th of July celebration put out trash cans and blocked off the road.

Report of someone in a apartment on Lancaster Street coming through the attic area.

Served a subpoena for court on Lancaster Street.

Report of someone taking the Batteries and some fuel off a truck on Main Street at the Gas pipeline staging area.

City of Crab Orchard
Ordinance # 23-06-01
An Ordinance of the City of Crab Orchard to
Amend the Personnel Policy

WHEREAS, the City of Crab Orchard has determined a need to amend the City of Crab Orchard Personnel Policy,

WHEREAS, the City of Crab Orchard wishes to adopt the approved changes to the City of Crab Orchard Personnel Policy herein as follows:

Section: Holidays

Subsection 1, "All full-time and part-time employees occupying regular positions shall receive time off, at their regular rate of pay for each holiday, for the holidays during their regularly scheduled work days.

NOW, THEREFORE BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF CRAB ORCHARD.

Adopted this _____ day of _____, in the year of 2023

Approved _____
Mayor

Attested _____
City Clerk

1st Reading: June 1, 2023

2nd Reading: July 6, 2023

Published: July 13, 2023

RESIDENTIAL AND COMMERCIAL RATES

First 1,000 gallons for customers	18.00 (flat rate) 20.00 (flat rate)
Every thousand gallons thereafter	6.00 per thousand gal 7.00 per thousand

SECTION 4: SECTION 4: The City of Crab Orchard does hereby adopt the following schedule of rates to be charged for refuse, to wit:

RESIDENTIAL AND COMMERCIAL RATES

Residential Rate/ 2 tote	15.10
Commercial Rate/ 2 tote	18.60
Tote	3.00 (per tote)
Rate Code	
Commercial 3 totes	21.60
Commercial 4 totes	24.60
Commercial 5 totes	27.60
Commercial 6 totes	30.60
Residential 3 totes	18.10
Residential 4 totes	21.10

SECTION 5: All residences and business are required to have and use totes provided by the sanitation company for garbage to be placed in.

SECTION 6: This Ordinance shall become effective on the ____ day of _____, _____, after its passage and upon Publication.

Jesse Harris
Mayor

Nancy D. Baker
City Clerk, Attest

First Reading:
Second Reading:
Published:

City of Crab Orchard
Ordinance #23-06-02
Water/Wastewater Rate Ordinance

BE IT ORDAINED BY THE CITY OF CRAB ORCHARD, KENTUCKY:

WHEREAS, it is necessary for the City of Crab Orchard, Kentucky to increase water, and refuse rate due to the rise in raw water cost, the new water lines, refuse service and operating and maintenance costs: the City of Crab Orchard, Kentucky does hereby amend the rates presently being charged.

SECTION 1: The City of Crab Orchard does hereby adopt the following schedule of rates to be charged for water, to wit:

RESIDENTIAL AND COMMERCIAL RATES

First 2,000 gallons for customers Located in City limits	18.72 (flat rate)
First 2,000 gallons for customers Located outside City limits	24.06 (flat rate)
Inside City limits	
Next 3,000 gallons	7.11 per 1,000 gal.
Next 5,000 gallons	8.21 per 1,000 gal.
Next 15,000 gallons	7.64 per 1,000 gal.
Next 25,000 gallons	7.35 per 1,000 gal.
Next 50,000 gallons	6.50 per 1,000 gal.
Outside City Limits	
Next 3,000 gallons	7.80 per 1,000 gal.
Next 5,000 gallons	8.83 per 1,000 gal.
Next 15,000 gallons	8.15 per 1,000 gal.
Next 25,000 gallons	7.81 per 1,000 gal.
Next 50,000 gallons	6.83 per 1,000 gal.

SECTION 2: The City of Crab Orchard does hereby adopt the Kentucky River Fee at a rate of \$0.27 per thousand gallons of water used.

SECTION 3: The City of Crab Orchard does hereby adopt the following schedule of rates to be

Charged for wastewater, to wit: